

## REQUEST FOR NEW ADDRESS

### City of Pell City

Planning and Zoning Department  
1905 First Avenue North  
(205) 338-2244 Ext. 5112  
Email: [inspections@cityofpellcity.net](mailto:inspections@cityofpellcity.net)



*Complete all information above the dotted line and return this form to the Planning and Zoning/GIS Department by mail, fax or email. Please allow 7 – 10 business days to process.  
Click link to email form: [inspections@cityofpellcity.net](mailto:inspections@cityofpellcity.net)*

EMERGENCY AGENCY: 479

Date: \_\_\_\_\_ Requestor's Phone Number: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Previous Property Owner: \_\_\_\_\_

Road where property is located: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ PPIN Number: \_\_\_\_\_

Description of existing Structure or New Structure: Structure type \_\_\_\_\_ Structure Color \_\_\_\_\_

Material type: ☐ Brick ☐ Siding ☐ Metal ☐ Other \_\_\_\_\_

**\*\*DRAW MAP/PROVIDE DETAILED DIRECTIONS\*\***



\*\*\*\*\***FOR OFFICE USE ONLY**\*\*\*\*\*

Reason for Address: ☐ New Construction ☐ Vacant Lot ☐ Verify Current Address ☐ Other \_\_\_\_\_

Address Assigned: \_\_\_\_\_

Notify Person requesting address: ☐ Phone ☐ In Person ☐ Mail ☐ Other \_\_\_\_\_

Assigned By: \_\_\_\_\_ Date Assigned: \_\_\_\_\_

New Address Distribution List: ☐ E911 Office ☐ Postmaster ☐ Other \_\_\_\_\_  
☐ Pell City Fire Department ☐ Alabama Power  
☐ Pell City Police Department ☐ County Board of Registrars  
☐ County Board of Registrars ☐ St. Clair County Mapping Department