

City of Pell City
1905 1st Avenue North
Pell City, AL 35125
205-338-2244

VACANCY NOTICE

POSITION TITLE: **Maintenance Worker (Park & Recreation)**

JOB STATUS: **Full Time**

PAY RANGE: **\$28,704.00 - \$50,065.60**

ANTICIPATED START DATE: Following successful completion of background check and drug screen

SYNOPSIS: This semi-skilled position entails general labor in maintenance and upkeep of recreational facilities, buildings, grounds, and Splash Pad as assigned. Work is performed under general supervision and is inspected in progress and upon completion when possible to assure compliance with established policies and procedures. Incumbent works under general supervision of the Maintenance Supervisor.

QUALIFICATIONS:

- High school graduate or high school equivalency (GED) preferred but not required
- Must be willing to work overtime and weekends as required
- Must be physically able to perform the essential functions of the position
- Must possess a valid Alabama Driver's License and a driving record suitable for insurability

ESSENTIAL JOB FUNCTIONS

- Maintain buildings, grounds, and Splash Pad
- Receive oral or written assignments which may be accompanied by rough sketches or drawings
- Operate grounds and facilities maintenance equipment such as lawn mowers, trimmers, and buffers
- Assist Maintenance Supervisor with electrical and plumbing repairs
- Perform routine labor and other job-related tasks/duties as required
- Must lift up to 50lbs

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the preventative maintenance techniques and requirements for buildings, Splash Pad filtering system, and recreational facilities
- Knowledge of occupational hazards and safety rules including accident causation and prevention
- Knowledge of the materials, methods, practices, and equipment used in building maintenance
- Skill in writing to complete required forms and records
- Skill in reading to understand manuals, directives, instructions, and procedures
- Skill in the operation of cleaners, strippers, buffers, and waxers
- Skill in maintaining plants, sod, and shrubbery
- Skill in sanitizing public restrooms and shower areas
- Ability to operate zero turn mowers, tractors with loader, skid steer, and other light duty equipment
- Ability to exercise some judgment and initiative in planning and carrying out work assignments
- Ability to communicate to Department Head
- Ability to work well with the general public and other necessary contacts

- Ability to establish and maintain effective working relationships with associates, supervisors, administrative staff, and the general public
- Ability to perform strenuous work and lifting requiring freedom of bodily movement and conditioning

BENEFITS AVAILABLE FOR FULL TIME POSITION

- BCBS Health/Dental (single coverage paid by City)
- EMC Life Insurance (paid by City)
- Retirement through RSA (with a City match)
- Vision Plan
- AFLAC
- Sick leave (accrued when paid bi-weekly)
- Vacation (after successfully completing 1 year probation)
- Direct Deposit
- Paid Holidays

APPLICATION DEADLINE/PROCEDURE:

1. Complete application files must be received at the City Hall. This position will remain open until filled.
2. A complete file consists of:
 - A current City of Pell City employment application
 - Current resume [Note: Resume, when required, should address how the applicant has fulfilled the qualifications, **required** and **preferred** (if applicable), listed on this job announcement]
3. The City of Pell City may extend the application deadline to ensure an adequate pool of qualified applicants. Applications received after the deadline or incomplete applications will not be considered.
4. Applicant may be required to submit employment verifications from current and prior employers prior to a job offer being made.
5. Application forms may be downloaded at our website: www.Pell-City.com or City Hall and should be returned to:

City of Pell City
Human Resources
1905 1st Avenue North
Pell City, AL 35125

Email: PC_HR@cityofpellcity.net Fax: 800-973-5698

Individuals selected as finalists will be invited for an interview. Applicants must travel at their own expense. If you have a disability and may require accommodations, please notify us at 205-338-2244.

WEBSITE: www.Pell-City.com

The City of Pell City is an equal opportunity employer. It is the official policy of the City of Pell City that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. The City of Pell City will make reasonable accommodations for qualified disabled applicants or employees.

Essential Functions

Essential Function 1: Sitting up to 1 hour to operate equipment or monitor games.

Essential Function 2: Standing up to 1 hour continuously to make repairs or monitor grounds.

Essential Function 3: Walking as needed to move about location and around equipment.

Essential Function 4: Balancing to walk about the worksite and on the truck/equipment.

Essential Function 5: Stooping/squatting/kneeling to inspect, maintain and repair equipment.

Essential Function 6: Reaching forward to inspect, maintain, operate, and repair equipment.

Essential Function 7: Reaching overhead up to 80" to place supplies on overhead shelf.

Essential Function 8: Handling/feeling/gripping to operate equipment.

Essential Function 9: Lifting up to an 80-pound bag of concrete to waist height.

Essential Function 10: Lifting and carrying of bags of concrete up to 80 lbs. up to 10 feet.

Essential Function 11: Push/Pull equipment with a force of 35 pounds to move material.

Essential Function 12: Climbing a 14-foot vertical ladder (13 rungs) or standard A-frame ladders (12" rungs).