

City of Pell City
1905 1st Avenue North
Pell City, AL 35125
205-338-2244

VACANCY NOTICE

POSITION TITLE: **Wastewater Collection System Operator**
JOB STATUS: **Full Time**
Range: **\$30,950.40 - \$53,976.00**

ANTICIPATED START DATE: Following successful completion of background check and drug screen

SYNOPSIS: The Wastewater Collections Operator will be responsible for maintaining the wastewater collection system by cleaning, inspecting, installing, repairing and replacing pipes and appearances associated with standard operational and maintenance practices of a wastewater collection system. This position is largely responsible for operating heavy equipment effectively, to include: Vactor and camera trucks, backhoes, track-hoes, bobcats, and trenchers in the repair, rehabilitation, or installation of sewer lines, manholes, vortexes or other appurtenances pertaining to the wastewater collection system. Incumbent Works under the supervision of the Chief Operator.

QUALIFICATIONS:

- Be a graduate from an accredited high-school or hold a certificate of high school equivalency (GED);
- Have an established interest in the operation, maintenance, and repair of wastewater treatment systems;
- Possess a valid Alabama driver's license, Commercial Driver License (CDL) of the appropriate class, and a driving record suitable for insurability;
- Hold or be able to obtain any required certifications;
- Possess adequate computer skills;
- Willing to travel overnight to attend continuing education courses and workshops;
- Be physically able to perform the essential functions of the position;
- Willing to work non-standard hours as required.

ESSENTIAL JOB FUNCTIONS:

- Inspect, diagnose, and locate difficulties in a variety of utility collection systems including disassembling and repairing pumps, valves, analyzers, feeders, gauges, and other related equipment;
- Participate in the installation of utility collection systems;
- Install pumps for use in lift stations; maintain and repair lift stations as necessary;
- Perform routine tests; log results and maintain accurate records;
- Lubricate parts and equipment; replace packing and bearings in pumps and motors; change motor oil.
- Perform preventive maintenance functions on utility system equipment; identify equipment maintenance needs;
- Interpret drawings, blueprints, schematics and diagrams for a variety of utility systems.
- Perform general utility maintenance activities, routine utility collection system repair, cleaning, and painting activities;
- Maintain records on work, time, and material records;
- Operation of pressure-jetter, hydro-vacuum truck and closed-circuit pipeline inspection vehicle;
- Use of leak detection and locating devices, surveying, cleaning and repairing sewer mains;

- May be required to help in water department;
- Perform related duties and responsibilities as required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of materials, equipment and tools used in repair and maintenance activities of wastewater collection systems;
- Considerable knowledge in general maintenance of wastewater processing equipment Some knowledge of water treatment methods and procedures;
- Skill in the Basic principles and procedures of record keeping;
- Skill in the adherence to safe work practices;
- Skill in the use of tools used in general repair of mechanical equipment;
- Ability to express thoughts clearly and effectively, both verbally and in writing;
- Ability to read well and grasp the meaning of written communications;
- Ability to understand physical processes;
- Ability to use basic arithmetic

BENEFITS AVAILABLE FOR FULL TIME POSITION

- BCBS Health/Dental (single coverage paid by City)
- EMC Life Insurance (paid by City)
- Retirement through RSA (with a City match)
- Vision Plan
- AFLAC
- Sick leave (accrued when paid bi-weekly)
- Vacation (after successfully completing 1-year probation)
- Direct Deposit
- Paid Holidays

APPLICATION DEADLINE/PROCEDURE:

1. Complete application files must be received at the City Hall. This position will remain open until filled.
2. A complete file consists of:
 - A current City of Pell City employment application
 - Current resume [Note: Resume, when required, should address how the applicant has fulfilled the qualifications, **required** and **preferred** (if applicable), listed on this job announcement]
3. The City of Pell City may extend the application deadline to ensure an adequate pool of qualified applicants. Applications received after the deadline or incomplete applications, will not be considered.

4. Applicant may be required to submit employment verifications from current and prior employers prior to job offer being made.

5. Application forms may be downloaded at our website: www.Pell-City.com or City Hall and should be returned to:

City of Pell City
Human Resources
1905 1st Avenue North
Pell City, AL 35125
Email: dchildre@cityofpellcity.net Fax: 205-338-2320

Individuals selected as finalists will be invited for an interview. Applicants must travel at their own expense. If you have a disability and may require accommodations, please notify us at 205-338-2244.

WEBSITE: www.Pell-City.com

The City of Pell City is an equal opportunity employer. It is the official policy of the City of Pell City that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. The City of Pell City will make reasonable accommodations for qualified disabled applicants or employees.