

CERTIFIED WATER OPERATOR

ESSENTIAL FUNCTIONS:

- *Participates in the operations of quality water treatment*
- *Performs quality control of the city's drinking water*
- *Adherence to safe working practices and procedures*
- *Assess the operation of the city's wells*
- *Perform calculations of chemical feeds for water treatment*
- *Check and maintain equipment*
- *Calibrate rotometers and turbidimeters*
- *Perform repairs to water mains, services, meter installations, suppression tanks and air reliefs*
- *Perform any checks or evaluations issued by the Revenue Department*
- *Maintain records of meters and registers*
- *Communicate effectively with revenue, billing clerks concerning installations and leaks*
- *Collects samples (Bac T, copper, lead and others)*
- *Performs other related duties*

KNOWLEDGE, SKILLS, AND ABILITIES:

- *Knowledge of water treatment methods and procedures*
- *Knowledge of legal chain of custody*
- *Ability to communicate both verbally and written*
- *Ability to understand general chemistry and basic math*
- *Ability to operate and transport equipment*

QUALIFICATIONS:

- ***Must possess operator certification through the State of Alabama (Card must be carried with you at all times)***
- *Must be a graduate of an accredited high school or hold a certificate of high school equivalency (GED)*
- *Must possess understanding and operation of meter reading computer, leak detection device and Nomad*
- *Must possess computer skills necessary to perform the essential functions of the position*
- *Must be willing to travel overnight to attend continuing education courses and workshops*
- *Must be physically able to perform the essential functions of the position*
- *Must be willing to work non-standard hours as required*

BENEFITS AVAILABLE FOR FULL TIME POSITION:

- *BCBS Health/Dental (single coverage paid by City)*
- *EMC Life Insurance (paid by City)*
- *Retirement through RSA (with a City match)*
- *Vision Plan*
- *AFLAC*
- *Sick leave (accrued when paid bi-weekly)*
- *Vacation (after successfully completing 1 year probation)*
- *Direct Deposit*
- *Paid Holidays*

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APPLICATION DEADLINE/PROCEDURE:

1. Complete application files must be received at the City Hall. This position will remain open until filled.

2. A complete file consists of:

- Current resume Note: Resume, when required, should address how the applicant has fulfilled the qualifications, required and preferred (if applicable)*

3. The City of Pell City may extend the application deadline to ensure an adequate pool of qualified applicants. Applications received after the deadline or incomplete applications, will not be considered.

4. Applicant may be required to submit employment verifications from current and prior employers prior to job offer being made.

Application forms may be downloaded at our website: www.Pell-City.com and emailed to dhenderson@cityofpellcity.net or paper applications are available @ City Hall and should be returned to: City Hall, 1905 1st Ave N, Pell City, AL 35125