

### **Residential Permit Application**

### RESIDENTIAL **BUILDING PERMIT**

If you are constructing a new single family structure, an addition, or a renovation of a single family residential structure you are required to complete all sections of the attached Residential Building Permit Application. Once completed, return the application package to the **Planning and Zoning Department** along with all drawings in accordance with IBC.

Unless there are some unusual circumstance surrounding an application, completed applications submitted prior to 2:00 p.m., Monday through Thursday, should be ready to collect within a minimum of 24 hours after submittal. Applications submitted on Fridays will be ready the following Tuesday.

All permit fees will be due at the time you collect your permit. The total fees due upon collection of the permit will generally include all permit fees due from the Building Inspection, Planning and Zoning, Engineering, and Water Departments. The fees do not include Business License fees. A Business License can be obtained through the Revenue Department at City Hall.

> 1905 First Avenue North Pell City, AL 35125 (205) 338-2244

inspections@cityofpellcity.net.

Date of Applica	tion: Permit No.:
City Limits ( )	ADEM Permit No.:
Project Street A	ddress:Zip:
Parcel No.:	
Subdivision and	Lot No.:
Owner/Tenant:_	
Email Address:	
Address:	
Phone No:	Cell No:
General Contrac	ctor:
Email Address:	
Phone:	Cell No:
Address:	
City Lic. No:	State Lic. No:
Full Estimated V	Valuation: \$ Building Use:
Description of '	Work:
Class of Work:	New () Addition () Alteration () Raze () Repair () Accessory () Remodel () Storage ()
# of Flo	oors # of Bedrooms # of Bathrooms
Square footage:	
Basement:	Total Heated area Total Unheated Area Total Heated Area Total Unheated Area TOTAL SQ. FT
	OccupancyType: R-1 R-2 R-3 R-4 Occupancy Load: Construction Type: IA IB IIA IIB IIIA IIIB IV VA VB
Foundation: Sewer Service:	Slab on Grade () Monolithic () Crawl Space () City () Septic Tank ()
Water Service	City () Rural-please specify

SUB-CONTRACTORS SCHEDULE			
DATE. DEDMIT NO.			
DATE:PERMIT NO:			
A completed copy of this schedule must be presented with the application. Should the builder add any subcontractor to the			
project, the builder will submit the subcontractor's name, address and phone number to the City within three working days of			
hiring. It is the contractor's responsibility to notify the BUILDING DEPARTMENT of any changes from the original.			
CONTRACTOR IS RESPONSIBLE FOR ENSURING ALL SUBCONTRACTORS HAVE A CITY OF PELL CITY			
BUSINESS LICENSE BEFORE WORK IS COMMENCED.			

City Lic. No.	TYPE OF SUB CONTRACTOR	NAME & ADDRESS	PHONE NO.
	SITE GRADING		
	FOOTINGS		
	CONCRETE		
	SEPTIC TANK		
	BLOCK/BRICK		
	OTHER MASONRY		
	DRIVIT		
	FRAMER		
	TRIM WORK		
	ELECTRICAL (Will need to pull permit)		
	PLUMBING (Will need to pull permit)		
	HVAC (Will need to pull permit)		
	SHEETROCK		
	ROOFER		
	INSULATION		
	CABINETS		
	CERAMIC TILE		
	PAINT / WALLPAPER		
	GLASS		
	CARPET / VINYL / HARDWOOD		
	LANDSCAPING		
	GARAGE DOOR		
	ALARM SYSTEM		
	SIDING/GUTTERS		
	WATERPROOFING		
	TERMITE CONTROL		
	OTHER		

Setbacks:	Front Yard Setback	Side Yard Setback
	Rear Yard Setback	Side Yard Setback
Please choos	te Diagram A or B and Complete the following: Dimension/le	ength of property lines, distance from building to property lines, show
any easemer	nts, sketch driveway location, etc. If neither Å or B is applica	ible, please supply additional diagram.
A. Typical I	nterior Lot	B. Typical Corner Lot
	LOT MOTH FT.	
	R/1	
	BRAGGED	PROPSED
	E PROSE	NAME BYLL DAG BYLL DA
	35 B/C B/C	
	- F	
	ROW	STREET NAME
	STREET NAME	STREET NAME
NOTICE -	PROPOSED CONSTRUCTION SHALL MEET AL	L APPLICABLE CODES
		me to be true and correct. All provisions of law and ordinances governing
		ng of this permit does not presume to give authority to violate or cancel rformance of the construction. I also hereby agree to adhere to the erosion
		period of the project including regular maintenance of erosion control
		or legal action against me. All correspondence, notice, and citations will
be received t	by me at the above address.	
Signature o	f Contractor of Authorized Agent Date	
Exemption fa	rom Homebuilders License: I hereby certify that as owner/contr	actor, the structure at the above address will be used as my primary
	dence. Said structure is not being built to sell or rent.	
Signature o	f Owner Date	
O		
		ing and building process. Please give a 24-hour notice for
inspection	ons by calling or emailing. Please call on us with question	s or if you need additional information.
You can	email permit applications, plans (pdf), and inspection requ	uests to inspections@cityofpellcity.net.
		to inspections of the same designation of the same des
Thank Y	ou,	
Jerry Dai	lley, Building Official	
	tenberry, Building Inspector	
	- -	



## **City of Pell City**

1905 First Avenue North Pell City, AL 35125 Phone: 205-338-2244 Fax: 205-814-9088



Sworn Statement of party claiming exemption from the requirements of the Home Builders Licensure law, *Ala. Code* Sec 34-14A-1, et seq. (1975) amended 2006).

I do hereby solemnly swear that I, or the entity of which I am a qualifying representative, am exempt from the licensing requirements of the State of Alabama, Home Builders Licensure law pursuant to Section 34-14A-1 for the following reason: (Please mark appropriate response.)

I am an <b>authorized employee of a federal, state, or local government</b> exempt from this law and do not hold myself out for hire or otherwise engage in contracting except in accordance with my employment. Section 34-14A-6(2).
I am a General Contractor holding a current and valid license issued prior to January 1, 1992.  General Contractors license# Section 34-14A-6(3).
I am the <b>Property Owner</b> acting as my own contractor and providing all material supervision myself on property for my own occupancy or use, and not offered for sale. I do not intend to use this permit for the constructing or superintending of the construction of any residential building or structure for sale. (Proof of the sale, or offering for sale, of structure by an owner-builder within one year after completion of the same, is presumptive evidence that the construction was undertaken for the purpose of sale). Section 34-14A-5-6 (amended 2006).
I understand that by claiming exempt status, I waive my rights for protection under provisions of the Home Builders Licensure law and that in the event of litigation involving activities resulting from the grant of this permit, I may not make demand of any money from the Homeowner's Recovery Fund, established by the Home Builders Licensure Law.
I solemnly swear or affirm that the statements made herein and on any attachments hereto are accurate, complete, and true, to the best of my knowledge. I sign this statement under penalties of perjury.
(Signature) (Entity, if applicable)
State of Alabama Sworn/Affirmed by me this day of, 2
County of
<b>Before me,</b> the undersigned Notary Public, in and for said County and State, personally appeared that the contents of the foregoing instrument and any attached statement thereto, are true and accurate to the best of his/her knowledge, information and belief, and is submitted voluntarily and under oath.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this the day of, 2
(Notary Public)
(Notary Seal)  My commission Expires:

\*Violation of the Alabama Home Builders Licensure Law is a Class A misdemeanor (Sec 34-14A-14 (amended 2006) and fines up to \$2,000.00 for each violation.

# **Required Inspections and Current Building Codes**

Please give a **24-hour notice for inspections** by calling or emailing. Please call on us with questions or if you need additional information.

You can email inspection requests to inspections@cityofpellcity.net

1	Site Inspection
1	Temporary Power
1	Footing Inspection
1	Poured Wall
1	Slab Plumbing Inspection
1	Slab Prep Inspection
1	Rough Inspections
1	Framing
1	Electrical
1	Plumbing & Gas
1	HVAC
1	Insulation
1	Temporary to Permanent Power
1	Final Inspections
1	Electrical
1	Plumbing & Gas
1	HVAC
1	General Construction
1	Erosion control such as sod or seed and hay must be in place before a C/O is issued

All failed inspection will result in re-inspect fees which must be paid before C/O is issued

# State Building Code

- 2021 International Existing Building Code
- 2021 International Plumbing Code
- 2021 International Mechanical Code
- 2021 International Fuel Gas Code
- 2021 International Fire Code
- 2020 National Electrical Code (NFPA 70
- 2019 National Fire Alarm and Signaling Code (NFPA 72)
- 2020 ICC/NSSA-500 Standard for the Design and Construction of Storm Shelters
- ANSI/ASHRAE/IESNA Standard 90.1-2013 Energy Standard for Buildings Except Low-Rise Residential
- 2010 ADA Standards for Accessible Design.

# FOR OFFICE USE ONLY

Building	Building:	Elec	etrical:	Grading	g/Excavating: Sign:	
Inspector:	Mechanica	l: Plui	nbing:	Demoli	tion: Othe	er:
	Comments	:				
	Approved l	Ву:	]	Date:	Time:	
Water & Se	wer Fees	Commercial ()	Industrial (_		Utility Deposit Fee	-
		Residential ()	Mobile Hon	ne ()	Meter Fee (size)	-
Reviewed By:			Date_		Water Inspection Fee	-
Comments:				<del></del>	Water Capital Recovery Fee	(WCR) -
Reviewed By Water & Sewer Dept Head:l			Date	Sewer Impact Fee (SIF)	-	
Comments:				Sewer Tap Inspection Fee	-	
					Other Fee	-
					-	-
Comments					Total Water & Sewer Fees I	Due
_		Date:_			-	
Comments:					Payment Received By:	
					Check Number:	



### **City of Pell City Utilities Department**

1905 First Avenue North, Pell City, Alabama 35125

Phone: 205.338.2244 Fax: 205.884.4917

#### APPLICATION FOR UTILITIES

(To apply for a new service or to make changes to an existing service, one of the following forms of identifications is required:

a) a State-issued driver's license or identificat	ion card, b) a Un	ited States Fede	eral identification card, c) a military identification card.)
Type of Customer (Check One) Residential Apartment Mobile Home (Check One: New Set-up Established Set-up)  Commercial Industrial (Check One: New Set-up Established Set-up)			
Service Property Status (check One)			
AC	COUNT INFOR	MATION (PLE	ASE PRINT)
Name of Applicant:			Date:
			Work#
DOB: DL#	Exp Date	SSN:	Other Valid ID:
			FEIN
<del></del>			Emergency#
Email Address:			
			, Lot/Suite/Unit #:
			tate:, Zip:
Bank Draft (Please check if you are interested in 1		-	
			t Change
			Landlord's Phone#
Employment Name, Address, & Phone #			

The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes situated within the City and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public water pipeline of the city is hereby required, at the owner's expense, to connect such facilities directly with the proper public water in accordance with the provisions of this article within 90 days after date of official notice to do so provided that said public water line is within 100 feet of the property line, unless an exception is granted by the city. {Ord No. 2013 – 4269 § 2 (a)}

A meter shall be installed upon each connection to the water system which shall be read at least once in each month by a duly authorized agent of the City who shall have access to the premises of each customer for such purpose at all times, and also for the purpose of removing any meters, pipes or other facilities of the City located on the premises in the event service is discontinued to such customer. Each customer, by having or leaving his premises connected to the facilities of the City and accepting service therefore, shall consent and agree to such access and such removal. {Ord No. 2013 – 4269 § 5}

A separate and independent water connection shall be provided for every building. Provided, however, multi-users, i.e. apartments, commercial centers, etc., are required to master meter the complex. {Ord No. 2013 – 4269 § 2 (b)}

In order to secure the prompt payment of accounts and charges for services, facilities and connections afforded, and as a condition precedent to the rendering of such services, each customer shall deposit with the City an amount as shown on the City of Pell City Water and Sewer Rate and Fee Schedule per meter servicing each dwelling owned and occupied by such. {Ord No. 2013 – 4269 § 7 (a)}

Any person who connects or reconnects a dwelling or commercial building to water service without the authority or permission of the City shall be guilty of a Class 'C" misdemeanor and subject to punishment as provided by law and further be assessed a fee of One Hundred Dollars (\$100.00), plus costs of material and labor for any damage to the property of the City. {Ord No. 2013 – 4269 § 11}

The City shall have the right to assess and add to the customer's bill a service charge in the amount of \$30.00 for any check presented to the City in payment of said customer's bill and which check is subsequently returned unpaid to the City by the issuing bank for any reason. {Ord No. 2013 – 4269 § 12}

In the event a customer reports leaks or other problems concerning his water and/or sewer service, and such problems are determined to be the responsibility of the customer, the City shall have the right to assess and add to the customer's bill a fee in the amount of \$30.00 for the cost of going to the customer's premises. {Ord No. 2013 – 4269 § 13 (a)}

No unauthorized person shall dig, trench, uncover, alter, or disturb any public right-of-way, alley or thoroughfare or other areas in which the City has an easement by grant or adverse possession and under which is located city utility lines, i.e., water and/or sewer lines, without first obtaining a written permit from the city and the posting of a work performance bond in the amount of \$250.00. {Ord No. 1997 – 1339 §§ 1-4}

Effective January 1, 2013, and each year thereafter, the rates shall automatically increase by two (2%) percent unless action is taken by the City Council. {Ord No. 2013 – 4269 § 4 (c)}

Water or sewer rates for usage by customers located outside the corporate limits of the City shall be at 1.43 times the rates established for customers located inside the corporate limits of the City in the City of Pell City Water and Sewer Rate and Fee Schedule. {Ord No. 2013 – 4198 § 5}

Each residential, commercial or industrial site is required to have installed, at the customer's expense, backflow prevention devices. {Ord No. 2013 – 4269 § 2 (c)}

I further understand and agree that the City of Pell City is only responsible for services provided up to the meter and not beyond the meter. Therefore, the City of Pell City is not responsible for any claims or costs arising from plumbing or other defects occurring on the customers side of the meter. I agree to permit authorized agents of the City of Pell City free access to the premises of the service address at all times for the purpose of reading, repairing, maintaining or removing property of the City of Pell City.

A penalty of 10% will be added to all bills if not paid within 15 days following the date of the bill.

I agree that any amount(s) due to the City of Pell City Utility Department that are unpaid shall be subject to collection efforts, and I shall be responsible for the reasonable costs associated with any collection efforts as a result of my delinquent account. I waive all rights of exemption under the constitution and laws of Alabama or any other state.

The discontinuation of service or disconnection procedures will be as follows:

- a) Any amount past due shall be subject to disconnection at any time.
- b) Prior to the reconnection of service, the account balance must be paid in full, to include the applicable reconnect fee of \$40.00 for residential customers and \$75.00 for commercial/industrial customers.
- c) The City of Pell City, at its option, may allow the customer to enter into a payment arrangement, provided that at least 50% of the outstanding balance is paid in full.

I agree that my utility service is subject to all applicable Ordinances and Rules and Regulations of the City of Pell City now existing or hereafter enacted.

I agree to follow the Policies and Procedures of the City of Pell City Utility Department, which have been made available for my review.

I agree that the City of Pell City may use the contact information I have provided to communicate with me concerning utility matters and other important public announcements. By signing this agreement, applicant agrees to all terms and conditions as stated herein.

Applicant's Signature		Date	
	THIS SPACE RESERVED 1	FOR OFFICE USE ONLY	
Property Zone: Is the usage	ge of this property in accordance	ce with the City of Pell City Zo	oning Regulations: Yes No
Current City of Pell City Business I	icense?: Yes No Lice	nse# Build	ling Permit#
Deposit Amount \$			
Sewer Impact Fee \$	_ Sewer Inspection Fee \$	Other Fee \$	TOTAL DUE \$
Total Received by: Cash	Check#	Credit Card	Cashier's Initials:
Copies attached to application:	☐ DL ☐ Other Valid ID_	Lease contra	act Other
Application Reviewed by:	<u> </u>	<u>—</u>	<u> </u>

# City of Pell City Water Connection Permit

**CALL 48 HOURS PRIOR** 

### FOR METER/CONNECTION/INSPECTION WWTTP: 205-338-3886

Please have this form available for at time of inspection

Date:	Work Order#	
Permit Number:	Customer Account Number	
Name of Applicant:		· /////
Applicant Telephone:		.01
Installation Address:		
Name of Contractor:	9.9	
	Contractors License#	
Contractor Telephone:	Contractor Cell:	
Date of Connection:	X///	
*All water hook-ups are subject to f authorized representative.	City governing plumbers.  er lines, must be located prior to digging and/or tre final inspection and approval by the Water Qual  **FOR OFFICE USE ONLY************************************	ity Department's duly
METER SET INFORMATION Meter Size:	Material Installed:	
Meter Number		
Meter Size:	Material Installed:	<del></del>
Meter Number		
Meter EID#	is it placed, in front or behind)	<del></del>
Water Fee Paid: (Verified By):	Da	ate:
		 vate:
		Pate:
Entered into UMS by:	D	vate:

Form: Water Connection Inspection rev3 (4/6/15)

# **City of Pell City**

# **Sewer Connection Permit with Performance Bond**

CALL 48 HOURS PRIOR

<u>FOR METERS. CONNECTIONS/INSPECTIONS: WWTP 205-338-3886 or 205-338-2244 ext 112</u> Please have this form available for at time of inspection

Permit Number:	Customer Account:	1901:
Name of Applicant:		
Applicant Telephone:		
Installation Address:		
Name of Contractor:		66
Contractor Signature:	Contractors License	#
Contractor Telephone:	Contractor Cell:	
Date of Connection:		
*All work must be performed by a plum State of Alabama and the City of Pell City *A work performance bond in the amou this form shall be presented to the Water	governing plumbers. nt of \$2,000.00 must be posted with	the City of Pell City. Thereafter,
*All utilities, including water and sewer li	7/0	
*All sewer hook-ups are subject to fina authorized representative.	al inspection and approval by the	Water Quality Department's duly
*All sewer installations must be complet am to 2:30 pm. Request for inspections	- 0	· ·
\$70.00 plus \$35.00 per hour for all hours *Service truck and crew - \$120.00 plu two (2) hours;		(2) hours. etion thereof exceeding
*Crew and sewer machine - \$230.00 hours.	plus \$115.00 per hour for each hour or	G
**************************************		Date:
Sewer Fee Paid: (Verified By):	•	
Installation Inspected:		
Water/Sewer Department Head:		

Form: Sewer Connection Inspection rev3 (12/2020)

Date:

# **City of Pell City**

## **Application for Water and Sewer Availability**

## **Single Family Construction**

☐ This application is for <u>wate</u> r availability only.	
☐ This application is for both <u>water</u> and <u>sewer</u> ava	ilability.
Date information requested	
Owner	
Address	
Parcel ID	PPIN
Home Phone Number	Cell Number
Email Address	
ANY DEWELLING ON PROPERTY SINCE 2007? YES	NO IF SO, YEAR
WATER	<u>SEWER</u>
Water available: Yes  No  No	Sewer available: Yes: No
Short Side  Long Side	Short Side Long Side
Tapped/Stubbed out: Yes 🗆 No 🗀	Tapped/Stubbed out: Yes No
Other information:	Other information:
Verified By:	Verified By:
Date:	Date:
Approved by;	Approved by:
Date;	Date:
**************	************
Notified Customer	Date
Notified by: Phone Email In F	Person Other

Form: W&S SFC rev3 4/6/15)