

*THIS IS NOT A PERMIT
DO NO START CONSTRUCTION*

City of Pell City

Commercial Building Permit Application

Planning & Zoning/Permitting Department
1905 First Avenue North
Pell City, AL 35125
(205) 338-2244
(205) 814-9088 Fax



Commercial, Industrial, or Multi-Family Permit Application

For office use only.

Received application by _____
 Date Received: _____ Time: _____

NON-RESIDENTIAL BUILDING PERMIT

If you are constructing a new non-family residential structure, an addition, or a renovation of a structure you are required to complete ***all sections*** of the attached Building Permit Application. Once completed, return the application package to the **Planning and Zoning Department along with all drawings signed by a state approved Professional (Engineer or Architect)**.

Unless there are some unusual circumstance surrounding an application, completed applications submitted prior to 2:00 p.m., Monday through Thursday, should be ready to collect within a minimum of 48 hours after submittal. Applications submitted on Fridays will be ready the following Tuesday.

All permit fees will be due at the time you collect your permit. The total fees due upon collection of the permit will generally include all permit fees due from the Building Inspection, Planning and Zoning, Engineering, and Water Departments. The fees do not include Business License fees. A Business License can be obtained through the Revenue Department at City Hall.

If you have any questions, please do not hesitate to contact City Hall at (205)338-2244.

NOTE TO APPLICANT: Application will not be processed until all required information is provided and applicant signs application.

This permit becomes null and void if authorized work or construction has not begun within six months of issuance of permit, or if work is not completed within one year.

THIS IS NOT A PERMIT DO NOT START CONSTRUCTION

Date of Application: _____ Permit No.: _____

City Limits () Police Jurisdiction () Zone: _____

Project Street Address: _____ Zip: _____

Parcel No.: _____

Subdivision and Lot No.: _____

Owner/Tenant: _____

Address: _____

Phone No: _____ Cell No: _____

General Contractor: _____

Phone: _____ Cell No: _____

Address: _____

City Lic. No: _____ State Lic. No: _____

Architect/Engineer: _____

Phone: _____ Cell No: _____

Address: _____

Full Estimated Valuation: \$ _____ **Building Use:** _____

Description of Work: _____

Class of Work: New () Addition () Alteration () Raze ()
 Repair () Accessory () Remodel () Other ()

of Floors _____ # of Bedrooms _____ # of Bathrooms _____

Square footage:

1st & 2nd Floor: Total Heated area _____ Total Unheated Area _____

Basement: Total Heated Area _____ Total Unheated Area _____

Attached Garage _____ **TOTAL SQ. FT.** _____

Occupancy Type: _____

Occupancy Load: _____

Construction Type: IA IB IIA IIB IIIA IIIB IV VA VB

Foundation: Slab on Grade () Monolithic () Crawl Space ()

Sewer Service: City () Septic Tank ()

Water Service: City () Rural-please specify _____

SUB-CONTRACTORS SCHEDULE

DATE: _____

PERMIT NO: _____

A completed copy of this schedule must be presented to the **BUILDING DEPARTMENT WITHIN 15 DAYS OF THE ISSUANCE OF THE BUILDING PERMIT**. Should the builder add any subcontractor to the project, the builder will submit the subcontractor's name, address and phone number to the City within three working days of hiring. It is the contractor's responsibility to notify the BUILDING DEPARTMENT of any changes from the original. **ALL SUBCONTRACTORS MUST HAVE A CITY OF PELL CITY BUSINESS LICENSE BEFORE WORK IS COMMENCED.**

City Lic. No.	TYPE OF SUB CONTRACTOR	NAME & ADDRESS	PHONE NO.
	SITE GRADING		
	FOOTINGS		
	CONCRETE		
	SEPTIC TANK		
	BLOCK/BRICK		
	OTHER MASONRY		
	DRIVIT		
	FRAMER		
	TRIM WORK		
	ELECTRICAL (Will need to pull permit)		
	PLUMBING (Will need to pull permit)		
	HVAC (Will need to pull permit)		
	SHEETROCK		
	ROOFER		
	INSULATION		
	CABINETS		
	CERAMIC TILE		
	PAINT / WALLPAPER		
	GLASS		
	CARPET / VINYL / HARDWOOD		
	LANDSCAPING		
	GARAGE DOOR		
	ALARM SYSTEM		
	SIDING/GUTTERS		
	WATERPROOFING		
	TERMITE CONTROL		
	OTHER		

Land Disturbing

All projects shall conform to the minimum GENERAL CRITERIA expressed in ADEM's Erosion & Sediment Control Handbook. The permit must be kept on the work site. The City must be notified, in writing, when work commences and when the project is completed. Other work (grading, excavating, construction, etc.) on the project shall not commence until sediment control measures are in place as specified on the approved plan. The applicant agrees to be responsible for any and all damages to installations already in place as a result of work covered by the permit. Applicant agrees to maintain the work in a manner approved upon its completion for a period of one year after final acceptance. A permit may be denied for any applicant, and all permits may be revoked, whenever, in the opinion of the City Engineer or his designated agent, the safety, use or maintenance of the property so requires. A Bond, Letter of Credit, Cash, or Cashier's Check, in the amount equal to 1 1/2 times the cost of implementing the approved Erosion Control Plan is required prior to issuing the permit. The cost of implementing the plan shall be certified as correct to the City Engineer by the engineer who prepared the plan. Release of such amounts posted shall be contingent upon the findings of the final inspection by the City Engineer and shall be made within thirty days after disturbed areas are deemed permanently stabilized by the City Engineer or his designated agent.

Estimated Area of Disturbed Soil: _____

Estimated Cost of Erosion Control Measures: _____ **Bond Amount (150%): \$** _____
Bond Must be Submitted with Application.

Certification by Engineer: I, _____, a registered professional engineer in the State of Alabama, Certificate No. _____ do hereby certify that the amount so noted above is that required to implement the approved erosion control plan.

NOTICE - PROPOSED CONSTRUCTION SHALL MEET ALL APPLICABLE CODES

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this work shall be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of the construction. I also hereby agree to adhere to the erosion and sediment control plan approved by the City for this project for the entire period of the project including regular maintenance of erosion control devices. I understand that violations may result in fines, imprisonment, and/or legal action against me. All correspondence, notice, and citations will be received by me at the above address.

Signature of Contractor of Authorized Agent

Date

Agreement in Lieu of Bond for Erosion Control

I, the undersigned applicant for a building permit to construct a 1 to 4 family residential structure in the jurisdiction of the City of Pell City, do hereby certify that I understand all necessary erosion control requirements and agree that, in consideration of the city's issuance of a grading permit to me for this project and the city's waiver of the erosion control bonding requirement for same, I will reimburse the city within 10 calendar days from the city's demand and for all costs and/or damages (including a reasonable attorney's fee and other legal costs) incurred by the city as a result of any violation of ADEM's erosion and sediment control requirements with respect to the project covered by said grading permit. All projects shall conform to the minimum GENERAL CRITERIA expressed in ADEM's Erosion & Sediment Control Handbook,

Responsible Party

Date

We appreciate the opportunity to assist you throughout the permitting and building process. Please call on us with questions or if you need additional information.

Click here to email your application: lriggins@cityofpellcity.net or jjueckstock@cityofpellcity.net

Thank You,

Larry Riggins
Building Inspector

Jeanette Jueckstock
Planning & Zoning Administrator

FOR OFFICE USE ONLY

**CITY OF PELL CITY
RESIDENTIAL/COMMERCIAL PERMIT
ROUTING FORM**

Applicant Name: _____

Project Address: _____

Permit Fees: _____

Planning: Zone: _____ Site Plan Review: Yes () No () Date Approved _____ \$ _____

Comments: _____

Approved By: _____ Date: _____ Time: _____

Engineering: Flood Hazard: Yes () No () FFE: _____ Basements: Yes () No ()

Cut: Yes () No () Fill: Yes () No () Fill Amt: _____

Estimated Cost of Erosion Control Measures: \$ _____ Land Disturbance \$ _____ \$ _____

Bond Amount (150%): \$ _____ (must accompany application)

Comments: _____

Approved By: _____ Date: _____ Time: _____

Building Building: _____ Electrical: _____ Grading/Excavating: _____ Sign: _____

Inspector: Mechanical: _____ Plumbing: _____ Demolition: _____ Other: _____

Comments: _____

Approved By: _____ Date: _____ Time: _____

Total Building Permit Fees: \$ _____

Received By: _____ Check Number: _____

Water & Sewer Fees	Commerical () Industrial ()	Residential () Mobile Home ()	Utility Deposit Fee -
-------------------------------	-------------------------------	---------------------------------	-----------------------

Reviewed By: _____ Date _____

Comments: _____

Reviewed By Water & Sewer Dept Head: _____ Date _____

Comments: _____

Approved By: _____ Date: _____

Comments: _____

Municipal Consultants: _____ Date: _____ Time: _____

Comments: _____

Meter Fee (size _____) -
Water Inspection Fee -
Water Capital Recovery Fee (WCR) -
Sewer Impact Fee (SIF) -
Sewer Tap Inspection Fee -
Other Fee _____ -
Total Water & Sewer Fees Due \$0.00

Payment Received By: _____

Check Number: _____

Plans reviewed and approved by Departments and City Engineers prior to issuing a Permit

Mike Burdette, Fire Chief
Date: _____

Shaun Clevenger, Assistant Fire Chief
Date: _____

Freddy Hazelwood
Date: _____

CDG Engineers _____

Municipal Consultants _____

Other _____