

CITY OF PELL CITY, ALABAMA
FINANCE DEPARTMENT
Procurement Services

FJÉ / 00 ÚVÁKÓP WÓÁ UÜVP
ÚÓSSÁÓY, ALABAMA 35FG

TELEPHONE (205) 338-1131
FAX (205) 338-1131
WWW.CITYOFPELLCITY.AL

NEW VENDOR APPLICATION FORM

Regular Vendor Travel Related Refund Claim
Land Acquisition City Employee

VENDOR NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: (_____) _____ FAX: (_____) _____

CONTACT: _____ EMAIL: _____

REMITTANCE, IF DIFFERENT FROM ABOVE)

REMIT ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

TAX EXEMPTION:

Where applicable, the City of Pell City is exempt from paying Federal Excise tax pursuant to the Internal Revenue Code of 1986, as amended, and sales and use tax pursuant to sections 40-23-4(11) and 40-23-62(13) of the Code of Alabama of 1975 as amended.

W9:

The Internal Revenue Service requires the City of Pell City to maintain a W9 on file prior to releasing payment to any United States-based individuals or organizations. A signed W9 must be submitted via fax or by US Mail before this application can be processed. It is the responsibility of the vendor to submit any changes in company name, address, and/or phone to Procurement Services on company letterhead

Name: _____ Signature: _____
(Printed or Typed)

Title: _____ Date: _____

Please complete this form and email to channah@cityofpellcity.net or fax to (205) 338-2320.